



Arab American Civic Council
Job Description

Job Title: NNAAC Transformative Leaders Fellow

Organization Name: Arab American Civic Council

Schedule: TBD

Hours Per Week: 16

Financial Compensation: \$6,000 stipend for nine-month period

Credit Hours Earned: Varied by college requirements

Job Duties:

- Expand upon knowledge of nonprofits in following key areas: community organizing, communications, administration, fundraising, community outreach, and event planning.
- Outreach and tabling at community events and mosques to raise awareness about the work of AACC.
- Engage in voter registration pushes and canvassing during our Get Out The Vote (GOTV) campaign.
- Participate in meetings and conferences to expand your knowledge base and skill set.
- Writing original content and publishing updates to community members regularly using ActionNetwork.
- Maintaining the social media presence including regular updates and creation of appealing content on multiple platforms including, but not limited to Instagram.
- Assist in preparing press releases and proactively working with the media to generate comprehensive coverage of Arab Americans.
- Participate in organizing special events and fundraising activities.
- Other duties as assigned.

Requirements:

Candidate must be a current college student or recent graduate. Experience in nonprofits, volunteering, and policy helpful. Desire to learn about nonprofit management and leadership skills. Bilingual in Arabic and English, and some understanding of the Arab community of the Greater Los Angeles Area, also helpful.

APPLY HERE: bit.ly/2026TLF